



**The regular meeting of the Elkins Historic Landmarks Commission was called to order at 7:05 p.m. on Wednesday, November 18, 2009.**

Members of the commission in attendance were Carol Schuler, Phyllis Baxter, Logan Smith and Ellen Spears. David Turner was absent.

Minutes, distributed via email prior to the meeting, were approved unanimously.

The treasurer's report was presented by Logan Smith and approved unanimously.

Heather Biola was in attendance to collect money for the Kump House grant.

The contractor for the Darden House porch project, Brian George, was present to give an update on the work being done. There was discussion about the species of wood used on the porch floor. EHLC believes the wood is poplar. It was agreed that some checking should be done as to which wood is best for the replacement boards. Poplar was suggested for the ceiling boards. Brian will give EHLC a materials list and then begin the 2<sup>nd</sup> stage of the porch project. EHLC made the second payment to Brian.

**The Darden House**

P.O. Box 1863  
421 Davis Ave.  
Elkins, WV 26241  
[www.historicelkins.org](http://www.historicelkins.org)  
[ehlc@historicelkins.org](mailto:ehlc@historicelkins.org)

**Members:**

Carol Schuler  
*President*

Phyllis Baxter  
*Vice President*

Ellen Spears  
*Secretary*

J. Logan Smith  
*Treasurer*

Dr. David Turner

Carol reported on the Wees Lighting project. The interview committee ranked 11 firms. EG&G was the first choice. Region VII has assisted Wees Neighborhood with the lighting project.

A new cleaning person has been found for the Darden House. Linda Silva will do the cleaning once a month for \$40.00.

EHLC officer elections are to be held in January.

Commissioners agreed not to host a Christmas party in December. Carol will send Christmas cards to City Council members. It was agreed to skip a December meeting.

Carol will present the annual report from EHLC to the City Council in January.

EHLC needs to begin to put together financial requests for 2010.

Commissioners need to pick two items on the Strategic Plan and begin to study them.

A work session is planned for Wednesday, January 6, 2010.

NEW BUSINESS:

There was discussion of the C-Hope project. A proposal was made to Dr. Phares, Superintendent of Randolph County Schools, to take possession of the First Ward School.

It was agreed that EHLC would send a letter to the RCHA addressing the historic signage on the Delmonte Hotel.

There being no more discussion, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Ellen Spears