



The Darden House
P.O. Box 1863
421 Davis Ave.
Elkins, WV 26241
www.historicelkins.org
ehlc@historicelkins.org

Members:

Carol Schuler
President

Phyllis Baxter
Vice President

Ellen Spears
Secretary

J. Logan Smith
Treasurer

Dr. David Turner

The regular meeting of the Elkins Historic Landmarks Commission was called to order at 7:13 p.m. on Wednesday, October 21, 2009.

Members of the commission in attendance were Carol Schuler, Phyllis Baxter, Logan Smith and Ellen Spears. David Turner was absent. Mayor Duke Talbott and two VISTA volunteers, Megan and Linda were in attendance.

Minutes, distributed via email prior to the meeting, were approved unanimously.

The treasurer's report was presented by Logan Smith and approved unanimously.

VISTA volunteer, Linda McCauley reported on the work she is doing for the Wees District. She is currently working on an excel database of all structures, contributing and non-contributing, located in the Wees Historic Neighborhood District.

Discussion took place concerning the proper handling of the Kump House grant payments. Commissioners agreed that all payments from the grant should first be deposited into the bank account of EHLC and then a check written from our account to Heather Biola. In this way, EHLC has a trail should we need to undergo an audit.

The current housekeeper for the Darden House is retiring. EHLC needs to find someone new to clean the Darden House. Phyllis will check with someone she knows who may be available to clean and report back to us.

Carol Schuler told commissioners that she had received eleven bids for the Wees Neighborhood lighting project. Interviews need to be scheduled.

Carol gave an update on the Darden House contract, saying that she is currently reviewing the contract to insure that all of the requirements from SHPO are met.

EHLC received a request from the Parks Commission (EPRC) asking for a donation to help cover the cost of a roof ornament used in the restoration of the gazebo located in the City Park. Discussion was tabled until EHLC hears more information about the reason for the request.

Carol asked the commissioners keep a record of in-kind hours spent working on the Kump House grant.

There was further discussion about the oral history project that was presented at the September meeting. Phyllis agreed to look into the deadlines for Humanities Mini-grants in order to pay for a proposal by Carrie Kline.

Logan presented a final version of the Darden Complex event agreement. Carol will present it and the proposed fee schedule to the municipal buildings committee when she goes next time.

Megan, the VISTA volunteer at the Darden House, is in the process of creating an inventory of all that is in the Darden House. She has started with books and magazines.

New business:

Randolph County Commission President, Mike Taylor, told Carol that the Sheriff's offices will be moving to the new County Building. The Old Jail will be unoccupied. It was agreed that EHLC will follow up on plans for the building.

Phyllis presented an initial proposal for a survey and planning grant to establish a Darden House Preservation Resource Center.

The next regularly scheduled meeting of the Elkins Historic Landmarks Commission will be Wednesday, November 18th at 7:00 p.m.

There being no further business, the meeting was adjourned at 9:07 p.m.

Respectfully submitted,

Ellen Spears