

The regular meeting of the Elkins Historic Landmarks Commission was called to order at 7:02 p.m. on Wednesday, June 16, 2010.

Members of the commission in attendance were Carol Schuler, Logan Smith, and David Turner. Phyllis Baxter and Ellen Spears were absent. Megan Grisolano and Jessica Serrao, AmeriCorps, and Susie Kump, Maple Leaf Society, were in attendance.

Minutes from the May meeting, distributed via email prior to the meeting, were approved unanimously.

The treasurer's report was presented by Logan Smith and approved unanimously.

Public Comment: Susie Kump, of the Maple Leaf Society, talked about the rental from EHLC of office space in the Darden House. Carol Schuler gave her a walk-through of the building. She will be presenting the idea at their meeting tomorrow night for board approval and will be in touch with the final decision. She also talked about the Society's mission and what their needs will be, if they're a paying tenant, for the Mountain State Forest Festival come October.

Carol will talk with the mayor, Duke Talbott, about the city's placement of Forest Festival porta-potties in the back of the Darden House to better accommodate the tenant's usage of the Darden House at that time.

Correspondence: No new correspondences.

President's Report: Carol reported on the status of the Darden House porch, stating that the contractor still has equipment to pick up. Logan contacted the contractor, Brian George, to inform him of the termination of his contract and that he must return all materials. He agreed. Both architects that have seen the work done thus far on the porch have told Carol that Brian should have his license revoked. She will run the idea by the city attorney, Gerry Roberts. Carol also produced the city attorney's official letter that was sent to Brian with terms of his termination.

Michael Mills has given the EHLC a new scope of work for the porch. Carol has gotten permission from SHPO to go back to bid on the project, and they recommended looking into the two original bids. A bid meeting will be set at a later date. An extension on the grant has been given.

Carol applied for a debit card from Mountain Valley Bank to pay for the lighting on the Darden House porch.

Unfinished Business: Megan, AmeriCorps, reported on the resource room. She has been open the two previous Mondays from 10-6, and had two visitors this past Monday who were descendents of Ralph Darden. Megan will be making a survey component to get feedback from visitors. She has also contacted the InterMountain about printing National Register nominations and surveys, two copies of each, to put in the resource room. Joyce from the InterMountain needs billing information to complete the order. Carol will contact her. Carol will also print

several shorter nominations and surveys at Davis & Elkins campus to cut back on the cost of printing. Megan will contact Mainline Books to further inquire about the ordering of books. A press release is in the works to announce the opening of the EHLC Preservation Resource Center. Logan has printed a sign about the new resource room to place in the window, and he will contact the InterMountain to get the dates and hours into the datebook. He will also look into getting a hanging sign for the resource room to add to the outside signpost.

Jessica, AmeriCorps has continued to work on the Elkins walking tour brochure. She would like feedback from commission members on which buildings to cut out of the text so it will fit into brochure format. There is still no budget for printing. Logan suggested printing window clings to get local businesses involved in supporting the project and to raise necessary printing funds. Jessica will look into available funding from West Virginia Division of Tourism.

David Turner has finished the article on the Del Monte Hotel. It was decided that he will write his second article on City Hall.

David Vago, exhibit consultant, has submitted a revised proposal which will be discussed at the next meeting. This new proposal included an interpretive panel on Ralph Darden. Logan made a motion to allocate up to \$150.00 for David to create the panel and it was approved unanimously.

Discussion on the database and downtown sign toppers will be postponed until the next meeting.

Carol has updated the EHLC website calendar with events for EHLC, GFWC, C-HOPE, and other related organizations.

The meeting was adjourned at 8:22 p.m.

Respectfully submitted,
Jessica Serrao (acting in absence of secretary)